



TSC "The Service Company"

## TSC Vehicle Parking Service FAQ

### **Q: How do I obtain storage space at TSC for my vehicle?**

A: The process is simple.

1. Complete a storage request form.
2. Return your completed storage request form to TSC. Fax to 613-739-4784 or 1-877-872-1126, e-mail to [bookings@tsctransport.com](mailto:bookings@tsctransport.com) , or

mail to:

TSC Moving and Storage Ltd.

8 Caesar Ave.

Ottawa, ON K2G 0B2

or delivery in person is acceptable.

### **Q: Do I need to provide keys?**

A: TSC requires a set of keys for the vehicle to facilitate delivery, pick-up and snow removal operations.

### **Q: How much does it cost?**

A: TSC will store your vehicle in our **outdoor** only storage lot for \$100.00 per month. Deliveries and pick-ups are \$50.00 each.

### **Q: Where will TSC deliver my vehicle?**

A: TSC will deliver your vehicle to the Ottawa International Airport or to any hotels close to the airport.

### **Q: How do I request a delivery / pick-up?**

A: Please request a delivery or pick-up by e-mail to [bookings@tsctransport.com](mailto:bookings@tsctransport.com) or by telephone to 613-739-4782 or toll free 1-800-56 NORTH (66784). We ask if you need to leave voicemail, to confirm that someone has received your request as the voicemail system is not monitored on a regular basis.

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**Q: Where do I pick up my vehicle at the airport?**

A: We will park your vehicle in P1 parking level 4, when available. Level 4 parking is less crowded and it is easier for you to locate your vehicle.

**Q: Where do I leave my vehicle at the airport?**

A: Please leave your vehicle parked in P1 level 4 parking. Level 4 parking is less crowded and it is easier for you and us to locate your vehicle.

**Q: What are the Hours of Operation?**

A: TSC is open Monday to Friday 8am to 4pm. Requests to pick up and deliver vehicles will be administered during these times.

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